

EPHRAIM MOGALE LOCAL MUNICIPALITY

111 Marble Hall | 0450 | Tel: 013-261 8400 | Fax: 013-261 2985

INVITATION TO BID

These are subject to the PPPFA as amended and the Preferential Procurement Regulations 2017 and the General Conditions of Contract and, if applicable, to any special conditions of contract.

Bid No	Description	Requirements	Compulsory Briefing Session	Technical Enquiries	Bid Document Availability	Non-Refundable Bid Document Fee	Closing Date and Time
EPMLM/8/3/322	Appointment of a Service Provider for the Quarterly Maintenance of the Server Room and Fire Detectors in Registry for a period of 24 Months	SAQCC, FDIA or equivalent	Thursday, 27/09/2018 at 11:00	Mr R Mkhwanazi at 013 261 8404	26/09/2018	R420.00	22/10/2018 at 12:00
EPMLM/8/3/321	Supply and Delivery of Laptops and Desktops as and when required for a period of 24 Months	Proof of accredited reseller	Thursday, 27/09/2018 at 11:00	Mr P Mampuru at 013 261 8427/ 8428	26/09/2018	R420.00	22/10/2018 at 12:00
EPMLM/8/3/325	Supply and Delivery of A4 Copy Paper and Stationery	None	None	Ms H Bopape at 013 261 8414	21/09/2018	R420.00	08/10/2018 at 12:00
EPMLM/8/3/326	Supply and Delivery of Cleaning Materials	None	None	Ms H Bopape at 013 2618414	21/09/2018	R420.00	08/10/2018 at 12:00

The projects will be subjected to functionality (quality) evaluation whereby a minimum qualifying score of 60% will be required for bidders to be further evaluated for procurement points. The functionality criterion is as follows per project and further explained in the bid document;

Criteria – 8/3/322	Maximum Weights	Criteria – 8/3/321	Maximum Weights
Company experience	50	Company experience	50
Professional Registration	30	Delivery Turn-around time	20
Maintenance Plan	20	Proof of accredited reseller	30
Total	100	Total	100

The municipality will adjudicate and award bids in accordance with the BBBEE status level of contribution using the 80/20 preference point system, where 80 will be allocated to price and 20 to BBBEE level of the contributor. **Bids will remain valid for 90 days after the closing date.**

Completed bids in sealed envelopes, clearly marked with the relevant bid number and description, should be deposited in the bid box situated at the offices of the Ephraim Mogale Local Municipality, 2 Ficus Street, Marble Hall, 0450, where bids will be opened in public. Bids not clearly marked and in sealed envelopes will not be considered.

Documents will be available from the Cashiers Offices from 08:00 to 15:30 weekdays and on www.etenders.gov.za

NB: Bidders should ensure that bids are delivered on time to the correct address. **Late bids will not be accepted.** Ephraim Mogale Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept any bid as a whole. Briefing Sessions are Compulsory, only one representative per company and failure to attend will lead to automatic disqualification.

Administrative queries can be directed to the SCM Unit at 013 261 8450/8462/8496/8448.



MM MATHEBELA - MUNICIPAL MANAGER